

UNIVERSITY GRANTS COMMISSION
SELECTION & AWARDS BUREAU
BAHADURSHAH ZAFAR MARG
NEW DELHI- 110 002.

FORM FOR SUBMISSION ACCOUNTS OF CONTINGENCY GRANTS AND
UTILISATION CERTIFICATE W.E.F.....

- 1.Name of Awardee :
- 2.Code Number :
- 3.Name of the scheme under which
He/she is working :
- 4.Period for which the account of
Contingency grant relates :
5. Expenditure : From.....to.....
Amount.....Dated.....
- a)Books and allied items :
b)Typing :
c) Stationery :
d) Postage :
e) Chemical and electrical/ electronicsgoods :
f) Travel/field work :
- 6.Period for which the contingency
Grant is payable :

Certificate that the expenditure of Rs. (Rupees

.....) out of the contingency grant of

Rs.....sanctioned vide Commission letter no. F.....
dated.....in respect ofhas been utilized for the
purpose for which it was sanctioned in accordance with the terms and conditions laid
down by the University Grants Commission for utilization of contingency grant.

If, as a result of a check or audit objection, some irregularity is noticed at a later stage, action will be taken to refund/adjust or regularize the objected amount.

Signature of Awardee

**Head of Department
(Seal)**

**Registrar/Principal/Director
(Seal of University/Institution)**

N.B: For any correspondence in this regard, the Commission's letter number and date may please be quoted without fail.